

PACE-VET App

Quick Guide for Registration

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Welcome to PACE-VET App for event technicians!

You can document, identify, recognise, validate and certify your competences (skills, knowledge and abilities) in order to apply them independently and responsibly.

All competences are linked to ESCO, the European multilingual classification of skills, competences and occupations.

Before you start, you need to create an account.

Any information or data you provide is confidential and belongs to you. No information will be shared with third parties without your explicit consent.

Creating an account: Click on 'Sign up' and enter the required data (name, email, password, etc.).

Confirm the registration information with the code sent to your phone (authenticator).

Logging in: If you already have an account, click on 'Login' and enter your login details (email and password).

Step 1 - You can document your work, study and life experiences and upload evidence of your qualifications into the portfolio. You do this by linking training, events, shows or other work experiences in which you have been involved to a range of skills.

Step 2 – You can approach a mentor who will help you upload the necessary documentation (e.g. evidence of completing a specific task) and support you in exploring validation opportunities for micro-certificates and training opportunities.

Step 3 - When you are ready, you can ask an assessor about the possibilities of assessing one or more units and consequently apply for an assessment. The type of assessment depends on the specific micro-certificate(s) you wish to acquire.

Currently, not all competences, professional profiles and dialogue functions are available. In preparation:

- Certification of micro-diplomas under the supervision of ETTEC - European Council for the Training and Certification of Event Technology Experts
- Access to learning services
- Opportunities to create a personal development plan
- Dialogue in user groups

Features

- Add and update documents, data and information:
 - o Reliable proof of services or events
 - o Proof of training/certificates
 - o Work and life experience
- Share with mentor and enter into dialogue
- Share with examiner and enter into dialogue
- Request assessments
- Apply for an appeal procedure
- Share with employer

Help and support

If you experience any issues while using the PACE-VET app or need any support, you can find help here:

- FAQs: Visit the FAQ section in the app or on our website (<https://pace-vet.eu/app/>) for answers to frequently asked questions, and
- Contact us: If your question has not been answered, you can contact us at pace-vet@ettec.eu.

Updates – version history

Current version: *PACEVET 1.0.1*

To ensure you are using the latest features and improvements, check regularly for updates.